Welcome to the Kick-off Meeting of

BeReal – Advanced Testing Methods for Better Real Life Performance of Biomass Room Heating Appliances

Straubing, October 24-25, 2013
Objectives of the meeting

- To know and understand each other
- Set a joint starting line (history and expectations)
- Agree on management principles and routines
- Agree own responsibilities
- Develop a joint view of the project content
- Establish a joint vision of the project
- Define steps, procedures for the next months
Partners

1. Technologie und Förderzentrum (TFZ)
2. TEBAB
3. HKI Industrieverband e.V. (HKI)
4. Austrian Kachelofen (tile stove) Association (KOV)
5. European Fireplace Association (EFA)
7. Danish Technological Institute (DTI)
8. University of Applied Forest Sciences (HFR)
9. SP Sveriges Tekniska Forskningsinstitut (SP)
10. ATech d.o.o. (ATech)
11. Interfocos BV (Interfocos)
12. Stûv s.a. (STUV)
13. HWAM A/S

Subcontract of KOV: AIEL - Associazione Italiana Energie Agroforestali
Day 1: Thursday 24 October 2013
8:30 h Welcome coffee
9:00 h Introduction of the project consortium
   - Partner presentations (max. 5 min per partner!)
11:00 h Organisation & administration
   - Legal aspects & contractual agreements
12:30 h Lunch (in meeting room)
13:30 h Organisation & administration (continued)
   - Budget & financial issues
   - Communication and decision making
   - Project documentation and reporting
   - Advisory board
16:00 h Presentation of the ongoing project “Stove testing 2020” by BE2020
16:40 h Project concept of BeReal
   - Introduction to project objectives and approach
18:00 h Possibility to visit TFZ facilities

Dinner at restaurant
Agenda (2)

Day 2: Friday 25 October 2013

8:30 h Overview on BeReal work packages
  - Presentation of work packages
  - Conclusions – project structure and responsibilities
  - Next steps
13:00 h End of meeting
  - Lunch buffet