

Welcome to the Kick-off Meeting of

**BeReal – Advanced Testing Methods for
Better Real Life Performance of Biomass
Room Heating Appliances**

Straubing, October 24-25, 2013

- To know and understand each other
- Set a joint starting line (history and expectations)
- Agree on management principles and routines
- Agree own responsibilities
- Develop a joint view of the project content
- Establish a joint vision of the project
- Define steps, procedures for the next months

- 1 Technologie und Förderzentrum (TFZ)
- 2 TEBAB
- 3 HKI Industrieverband e.V. (HKI)
- 4 Austrian Kachelofen (tile stove) Association (KOV)
- 5 European Fireplace Association (EFA)
- 6 Bioenergy 2020+ GmbH (BE2020)
- 7 Danish Technological Institute (DTI)
- 8 University of Applied Forest Sciences (HFR)
- 9 SP Sveriges Tekniska Forskningsinstitut (SP)
- 10 ATech d.o.o. (ATech)
- 11 Interfocos BV (Interfocos)
- 12 Stûv s.a. (STUV)
- 13 HWAM A/S

Subcontract of KOV: AIEL - Associazione Italiana Energie Agroforestali

Agenda (1)

Day 1: Thursday 24 October 2013

8:30 h Welcome coffee

9:00 h Introduction of the project consortium

- Partner presentations (max. 5 min per partner!)

11:00 h Organisation & administration

- Legal aspects & contractual agreements

12:30 h Lunch (in meeting room)

13:30 h Organisation & administration (continued)

- Budget & financial issues
- Communication and decision making
- Project documentation and reporting
- Advisory board

16:00 h Presentation of the ongoing project “Stove testing 2020” by BE2020

16:40 h Project concept of BeReal

- Introduction to project objectives and approach

18:00 h Possibility to visit TFZ facilities

Dinner at restaurant

Agenda (2)

Day 2: Friday 25 October 2013

8:30 h Overview on BeReal work packages

- Presentation of work packages
- Conclusions – project structure and responsibilities
- Next steps

13:00 h End of meeting

- Lunch buffet